Name of Policy	Busy Bees Playgroup Free early years provision for 3 and 4 years olds
Overall Aim	All 3 and 4 year olds are entitled to 15 hours of free care and education per week. All early year providers, whether schools, day nurseries, preschools or childminders have to meet the requirements of the Early Years Foundation Stage(EYFS) so you can be confident that your child will be given the same opportunities wherever you chose to access the place
Specific Objectives / Statements and Procedures for how you will achieve each one.	We are members of the North Yorkshire Early Years Partnership and as such accept funding for eligible 3 and 4 year olds • Funding will be provided for all 3 year olds • Funding for 3 year olds starts the term after their 3rd birthday • Busy Bees will inform parents/carers when their child becomes eligible and will provide a Parent Declaration Form to complete to Secure funding. This is a parental contract between and Busy Bees and parents • If a child starts attending the setting after they have turned the 3,a Parent Declaration Form will be issued in their welcome pack • Funding is available for up to 15 hours per week for 38 weeks per year • Parents/carers can choose to use funding entitlement across a maximum of two settings, for a minimum of 2.5 hours per day over a minimum of 3 days • We inform parents that this provision is free and that there is no charge unless their child attends an extended session like lunch club • Our Parent Declaration Form also asks for information such as other named settings and sessions their child also attends • Links with school house • We require proof of eligibility from parents-birth certificate/passport required. This only needs to be seen once
Useful websites / documents	http://www.education.gov.uk www.northyorks.gov.uk

References to other relevant policies:	• Learning and development • Key person policy •
Policy monitoring and evaluation	Staff and Chairperson annually unless new legislation occurs which will require immediate review of this policy
Signature	
Date of next review	April 2013